

APOLOGIES Committee Services
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Council Chamber 01621 859677

HEAD OF PAID SERVICE'S OFFICE
HEAD OF PAID SERVICE
Richard Holmes

20 March 2019

Dear Councillor

You are summoned to attend the;

MEETING OF THE MALDON DISTRICT COUNCIL

on **THURSDAY 28 MARCH 2019 at 7.30 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R.A. Holmes', with a long horizontal flourish extending to the right.

Head of Paid Service

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AGENDA COUNCIL

THURSDAY 28 MARCH 2019

1. **Chairman's notices**
2. **Apologies for Absence**
3. **Declaration of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6 - 8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

4. **Minutes - 14 February 2019** (Pages 7 - 28)

To confirm the Minutes of the Council meeting held on 14 February 2019 (copy enclosed).

5. **Minutes - 28 February 2019 (Extraordinary - Planning)** (Pages 29 - 36)

To confirm the Minutes of the extraordinary Council (Planning) meeting held on 28 February 2019, (copy enclosed).

6. **Public Questions**

To receive questions from members of the public, of which prior notification in writing has been received (no later than noon on the Tuesday prior to the day of the meeting).

7. **Chairman's Announcements**

8. **Minute Book**

To consider the Minutes of the under mentioned Committees (copy enclosed).

Please note that where Minutes contain recommendations to the Council the Minute references for these recommendations are listed below for Members' information.

- a) **Audit Committee - 7 February 2019** (Pages 37 - 40)
- b) **Planning and Licensing Committee - 7 March 2019** (Pages 41 - 76)
 - Minute 930 - Local Development Scheme 2019 – 2021
 - Minute 932 – Maldon District Skills Strategy

c) Finance and Corporate Services Committee - 12 March 2019 (Pages 77 - 202)

- Minute 950 – Updated Rate Relief Policy
- Minute 953 – Annual Review of Financial Regulations
- Minute 954 – Pay Policy Statement
- Minute 956 – Disposal of Land at Springfield Road, Burnham-on-Crouch

9. **Minutes of Meetings of the Council**

To note that since the last Council, up until Wednesday 20 March 2019 (Council agenda dispatch) the following Committees have met, and to receive any questions in accordance with Council and Committee Procedure Rule 6 (2).

Minutes published:

South Eastern Area Planning Committee	11 February
Central Area Planning Committee	20 February

Minutes NOT finalised for publication:

Appointments Committee	11 and 14 February
Appointments Committee	14 February
Joint Standards Committee	21 February
Overview and Scrutiny Committee	27 February
North Western Area Planning Committee	4 March
South Eastern Area Planning Committee	11 March
Overview and Scrutiny Committee (meeting as the Crime and Disorder Committee)	13 March

10. **Questions in accordance with Procedure Rule 6(3) of which notice has been given**

11. **Adoption of Maldon District Council Homelessness and Housing Strategy** (Pages 203 - 278)

To consider the report of the Director of Strategy, Performance and Governance, (copy enclosed).

12. **Questions to the Leader of the Council in accordance with Procedure Rule 1 (3)(m)**

13. **Chairman of the Council to make a statement**

14. **Business by reason of special circumstances considered by the Chairman to be urgent**

15. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

16. **Maldon Health Hub Project** (Pages 279 - 280)

To consider the report of the Director of Service Delivery, (copy enclosed).

17. **Promenade Park Kiosk Leases Update** (Pages 281 - 284)

To consider the report of the Director of Service Delivery, (copy enclosed).

18. **Extension of Street Cleansing Services and Garden Waste Processing Contracts** (Pages 285 - 290)

To consider the report of the Director of Service Delivery, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.